

Herefordshire Registration Services (HRS)

Non-Statutory Fees for 2025 - 2027

All fees are subject to review on an annual basis and therefore may change.

1. Ceremony booking and administration fees

Service	Fee £
Booking fee (non-refundable / non-transferable) - To book a registrar up to 2 years before the date of your ceremony	£70
Administration fee - To change the date, time or venue of your ceremony	£50
Completion of a PD2 form (allows for passport name change prior to marriage)	£30 (postal service only)
Commemorative certificate	£13
Certificate box	£10

2. Ceremony fees for a marriage or civil partnership ceremony in a Herefordshire Council ceremony room (The Oak Room and The Willow Room).

Attendance of Registrars – The Oak Room	2025	2026	2027
Weekday (Monday-Thursday)	£390	£490	£595
Friday and Saturday	£455	£570	£625
Sunday or bank holiday	N/A	N/A	N/A
Attendance of Registrars – The Willow Room	2025	2026	2027
Saturday only	£265	£285	£300

3. Ceremony Fees for a Marriage or Civil Partnership Ceremony at an Approved Venue in Herefordshire

Attendance of Registrars	2025	2026	2027
Weekday (Monday-Thursday)	£535	£565	£595
Friday and Saturday	£565	£595	£625
Sunday or Bank Holiday	£595	£625	£655

4. Fees for Civil Naming Ceremonies, Renewal of Vows Ceremonies, Commitment Ceremonies, Conversion of Civil Partnership to Marriage Ceremonies

Attendance of Registrar	2025	2026	2027
Weekday (Monday – Thursday) The Oak Room	£170	£180	£185
Friday and Saturday – The Oak Room	£200	£210	£220
Saturday only – The Willow Room	£105	£110	£115
Weekday (Monday – Thursday) Approved venue	£285	£300	£315
Friday and Saturday – Approved venue	£335	£350	£370
Sunday – Approved venue	£365	£385	£405

NB central government fees may also be payable for conversion of civil partnerships

5. Fees for Citizenship Ceremonies

	2025
Group ceremony	Free
Private ceremony (Monday-Thursday) – Register Office	£195
Private ceremony (Friday- Saturday) – Register Office	£205

6. Change of Name Deed service

	2025
Single application including lifetime storage	£130
Additional copies	£12.50 each plus postage

7. Premises approval for marriage or civil ceremonies

Type	3 years	5 years	7 years	10 years
First time and renewal applications, includes 2 rooms	£1,750	£2,600	£3,475	£4,700
Addition of extra rooms (cost per room - 3 maximum additional rooms = 5 in total)	£255	£360	£460	£615
Appeal against refusal to issue a licence or revocation of licence	£1,325	£1,325	£1,325	£1,325